

DUGAN AI LLC

Terms of Service – Pre-Paid One-on-One Sessions

Quickstart | AI Visibility Audit | Personal AI Jumpstart | Similar Calendar-Based Offerings
Effective July 2026

These Terms of Service ("Terms") govern all one-on-one sessions offered by Chris Dugan of Dugan AI LLC ("Provider") that are booked and paid for in advance through calendar scheduling platforms (such as Calendly). This includes, but is not limited to, the **Quickstart, AI Visibility Audit, Personal AI Jumpstart Session**, and any similar future pre-paid one-on-one offerings. These Terms apply only to pre-paid calendar events. All other services provided by Dugan AI LLC are governed by separate Statements of Work and a Master Service Agreement entered into between the Client and Dugan AI LLC.

1. SCOPE AND NATURE OF SERVICES

These sessions are **educational, advisory, and skill-building** in nature. They are designed to help individuals or small business owners improve their understanding and practical use of AI tools for specific goals (such as workflow improvement, content/visibility strategy, or personal productivity). **These sessions are not legal, financial, tax, medical, estate planning, or professional advice.** The Provider does not provide implementation services, custom development, ongoing support, or guarantees of specific business or personal outcomes. All recommendations, prompts, frameworks, and deliverables are starting points only. The Client is solely responsible for independently verifying accuracy, legality, suitability, and for making all final decisions.

2. PAYMENT, BOOKING & CANCELLATION

Full payment is required at the time of booking via the calendar platform and is processed securely. Sessions are non-refundable if cancelled within **48 hours** of the scheduled time or in the event of a no-show. Cancellations made more than 48 hours in advance are eligible for a full refund. The Client may reschedule once, subject to availability. The Provider reserves the right to reschedule or cancel a session with reasonable notice; in such cases, the Client will be offered a full refund or an alternative time.

3. CLIENT RESPONSIBILITIES

The Client agrees to: (a) complete any pre-session intake or questionnaire honestly and in a timely manner; (b) arrive on time and be prepared with relevant context or goals; (c) actively participate during the session; (d) independently verify all information, outputs, and recommendations provided; and (e) comply with all applicable laws. The effectiveness of each session depends on the quality of information the Client provides and their follow-through after the session.

4. CONFIDENTIALITY AND DATA HANDLING

The Provider will treat all information shared by the Client during intake or the session as confidential and will not share it with third parties except as necessary to deliver the service. The Provider does not store Client data long-term and does not use Client information for training AI models. Sessions may be recorded only with mutual consent. The Client is responsible for maintaining the confidentiality of any deliverables they receive.

5. INTELLECTUAL PROPERTY AND LICENSE

All methodologies, frameworks, prompt structures, and approaches used or taught during sessions remain the intellectual property of the Provider. The Client receives a limited, non-exclusive, non-transferable, personal (or internal business) license to use the specific deliverables provided during or after their session solely for their own use. The Client may not resell, redistribute, or commercially exploit the Provider's methods or materials without prior written permission.

6. LIMITATION OF LIABILITY AND DISCLAIMERS

The Provider makes **no warranties or guarantees** regarding specific results, time savings, revenue impact, accuracy of AI outputs, or achievement of any goal. AI tools have known limitations, including the potential for inaccurate or outdated information. To the maximum extent permitted by law, the Provider's total liability under these Terms shall not exceed the amount paid by the Client for the specific session. The Provider shall not be liable for any indirect, incidental, consequential, or special damages, or for any decisions made by the Client based on session content or deliverables. The Client assumes full responsibility for verifying all information and for any actions taken as a result of the session.

7. GENERAL PROVISIONS

These Terms constitute the entire agreement between the parties regarding pre-paid one-on-one calendar sessions and supersede any prior discussions. If any provision is found to be unenforceable, the remaining provisions shall continue in full force. These Terms are governed by the laws of the Commonwealth of Pennsylvania. Any disputes shall be resolved in the state or federal courts located in Washington County or Allegheny County, Pennsylvania. The Provider may update these Terms from time to time; the version in effect at the time of booking shall apply.

ACKNOWLEDGEMENT AND AGREEMENT

By booking and paying for any pre-paid one-on-one session through a calendar platform, you confirm that you have read, understood, and agree to these Terms of Service. You acknowledge that these sessions are educational and advisory in nature and that you are solely responsible for verifying all outputs and making your own informed decisions. You represent that you are at least 18 years of age and have the legal capacity to enter into this agreement.

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Serving clients in Western Pennsylvania and nationwide via virtual sessions.

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